

Maxwell-Gunter Chiefs' Group
Meeting Minutes
31 July 2003

1. The Vice President, Chief Berry Kirksey called to order the 31 July 2003 membership meeting of the Maxwell-Gunter Chiefs' Group, 0700 hours at the Gunter Falcons' Nest.
 - a. Pledge of Allegiance
 - b. Invocation by SMG Johnson
 - c. Welcome visitors
2. Transfer of Jeep Chief Award
 - a. The JEEP was transferred at the conclusion of the meeting to CMSgt Hanks. CMSgt Knott will be next in line for transfer.
3. Sharp Troop Presentation(s): (rules are on our Chiefs' Group web site)
 - a. None
4. Guest Speakers:
 - a. None: Col Neubauer was originally scheduled but wasn't able to attend this meeting. He will be rescheduled for the August meeting.
5. Welcome/farewells:
 - a. New chiefs—CMSgt Tommy Rowell, AFLMA
 - b. Retiring Chiefs— CMSgt Vicki Helms (Nov 03)
 - c. Departing Chiefs-CMSgt Romanini, PCS-Aug 03 (C)MSgt Jody Hanks, PCS to Kirtland AFB, Sep 03.
6. Approval of Last Minutes: The June 2003 minutes were not available. The meeting moved forward.
7. Treasurer's Report: The July 2003 financial report was approved.
8. Committee Actions:
 - a. Fundraisers: The AFSNCOA BBQ is scheduled for Aug 21st. (C)MSgt Lynn is the POC. He will be soliciting volunteers to assist with this event. The first batch of Operation Iraqi Freedom Coins has arrived. Chief Kirksey will be selling the initial batch at SSG. Chief Suttles will also be selling them at the AFSNCOA. Boston Butts, CMSgt (R) Potter and CMSgt (R) Duenas. Chief Potter will get in touch with Choo-Choo's and check on the price of a Boston Butt. Selling of sandwiches made with this item might be a potential fund raising opportunity.
 - b. SFS Appreciation, CMSgt Hill (not present), Chief Kirksey passed along comments on Chief Hill's behalf. We have approximately 10 volunteers. Volunteers need to be present at Hopper's Lodge at 1000, Aug 12th. More information will be forthcoming as the event draws near.
 - c. Airman Leadership School Chief's Panel, CMSgt Coe, currently the ALS is not in session so there will not be a panel in August.
 - d. NCO Professional Development Seminar, CMSgt Coe. There is a NCOPDS this week, Friday. He appreciated the support from the Chief's Group members who volunteered for

the Chief's Panel. Chief Coe also mentioned that he will be retiring next May, and will be seeking a replacement in the near future to assume his duties for scheduling ALS and NCOPDS Chief Panels.

- e. Annual Gourmet Dinner, CMSgt Bruch, CMSgt Helms, CMSgt (R) Voith. The dinner is scheduled for Sep 13th at the Marengo. Chief Kirksey mentioned there will be limited participation from the SSG Chiefs. SSG is having an Air Force Ball on Sep 13th. Due to the limited availability of dates at the Marengo, we are going to stay with Sep 13th.
- f. Chief's Group Coins, CMSgt Kirksey. As soon as the new logo is approved, Chief Kirksey will pursue the design selection and acquisition of a Maxwell-Gunter Chief's Group coin.

9. New Business:

- a. Chief's Group Logo: Chief Kirksey presented four logo designs to the membership. After discussion, the membership agreed we should send the four designs to the membership via email in the form of a ballot. We will determine which design to use by vote.
- b. Web site: Chief Kirksey mentioned the Chief's Group web site has been redesigned. The new link will be sent out to the membership in the near future. They will be solicited for feedback on the design of the web site.
- c. Meeting times and locations: The membership mentioned the desire to have meetings in the afternoon. The next meeting is going to be scheduled for 1500. Most members present felt an afternoon meeting would accommodate their schedules better than the traditional morning meetings. The executive council is also going to explore rotating the meetings between Maxwell and Gunter again.
- d. CMSgt Otey briefed the new procedures for completing travel vouchers, specifically the requirement for "split" dispersals and provided a checklist for supervisors. He explained the changes with the gov't travel card program, automation within the finance customer service area, and the implementation of the Defense Travel System. Chief Andrews discussed the issue and difficulties of the split dispersals process in the AOR.
- e. CMSgt Romanini, 42SFS: Chief Romanini stated the 100% ID check at the gates will continue despite the change in threat conditions. This is per DoD directive. The barricades would also remain in place at the gates. Finally, he hoped the SF personnel would be returning to 8-hr shifts in the near future.

10. Announcements:

- a. AU CCM, CMSgt Bruch: Chief Bruch mentioned the new Air Force fitness assessment tool has been announced. The Air Force has chosen to return to the 1.5 mile run. The push-up and sit-ups will be factored into the new assessment.
- b. 42ABW CCM, CMSgt Bob Moore: Chief Moore mentioned the importance of using the customer feedback form to comment on the quality of service provided by DynCorp. If a form is not available at the service point, then ask for a form. Documentation is needed for the Col Neubauer to provide feedback to DynCorp about their level of service.
- c. SSG CCM, CMSgt Orcutt: Chief Orcutt mentioned the upcoming First Friday event at the Falcon's Nest, 1600, Aug 1st. She also stated this might be the last event in which the food was provided at no-charge. In the future, food will be free only to club members.
- d. AFSNCOA Commandant, CMSgt Andrews: Chief Andrews mentioned there were over 500 PME students on Gunter due to the classes at both the AFSNCOA and GNCOA. He also mentioned there is a working group underway to develop a fourth level of PME for CMSgts. This level of PME will focus on issues at the strategic level. It will be unlike any previous form of enlisted PME. The new level of PME is not designed to replace the MAJCOM Chiefs Orientation programs, but to work in conjunction with them. It will be

decision of each MAJCOM to determine whether or not it continues with its current Chiefs Orientation program.

- e. AF Enlisted Heritage Hall, CMSgt Hamel: Chief Hamel mentioned the new Operation Iraqi Freedom monument is on display as well as the future arrival of the John Levitow display within the current John Levitow aircraft display. He stated the Enlisted Heritage Hall still need to sell another 3000 bricks for the outside display area. He also mentioned a future plan to expand the Hall by 4000 sq ft and enclose a portion of the outside area within a fence. Currently, the Hall is waiting on funding approval for this facility. Finally, Chief Hamel mentioned he has two enlisted position that were opening in the near future. Please have interested personnel check the EQUAL Plus list for the ads.
- f. CMSgt Connolly – reiterated there would not be an Air Show this year despite rumors to the contrary.
- g. (C)MSgt Hanks – requested the Chiefs advertise for volunteers for the SNCO perspectives.

11. Meeting adjourned at 0815 hours. Next meeting, 1500 hours, 28 August 2003, Gunter Falcons' Nest (until further notice).

Respectfully submitted,

/signed/

THOMAS B. KIRKSEY, CMSgt, USAF
Vice-President

/signed/

JAMES SUTTLES, CMSgt, USAF
Treasurer

2 Attachments:

- 1. Calendar of Events
- 2. July 2003 Treasurer Report

Calendar of Events

7 Aug/1730 – Military Open House @ Museum of Fine Arts

12 Aug/1000 – SFS Appreciation BBQ, Hopper's Lodge

21 Aug/1130 - Maxwell-Gunter Quarterly Awards Luncheon

21 Aug/1100 - BBQ Fund Raiser at SNCOA

25-28 Aug – AF Info Tech Conf, Mont Civic Center

28 Aug/0700 – Maxwell-Gunter Chief's Group Meeting, Falcon's Nest

4 Sep/1800 – AFSNCOA Graduation

9 Sep/1800 – Gunter NCOA Graduation

11 Sep – 2nd Anniversary of 9-11

15 Sep – National Hispanic Heritage Month Begins

18 Sep – Air Forces 56th Birthday

19 Sep – POW/MIA Day

25 Sep/0700 - Maxwell-Gunter Chief's Group Meeting, Falcon's Nest